

BOARD MINUTES

CCS Charity Guild 2022 Board Minutes

05/11/2022 6:30pm

In Attendance

Jennifer Gabriel, Sue Frankiewicz, Kristin Golub, Kathy Solomon, Marcy Hirshberg, Kayc Carper, Geri Eubanks, Ryann Kennedy, Danielle Prescott, Jen Passilla, Sissy Luciani

Agenda Items and Actions

- **Review and Approval of Agenda - Marcy Hirshberg:**
 - The agenda for the meeting was reviewed, accepted, and approved.

- **Approval of Minutes – Marcy Hirshberg:**
 - Minutes of the Board Meeting held on April 11, 2022 were accepted and approved.

- **President’s Report - Marcy Hirshberg:**
 - Kudos to the team effort on the Havana Nights event
 - Patron bows are being distributed now
 - Request made to have all print information be proofed prior to distribution
 - Request made to reach out for help if needed for assistance with any job.
Reach out to make the task easier and more manageable

- **Treasurer’s Report – Geri Eubanks**
 - Treasurer’s report attached with the Havana nights P&L, 2022 Budget and 2022 YTD statement of cash flows
 - Quickbooks and Kindful are reconciled through 5-11-2022
 - Insurance in place for the board and future events including E&O - good through December 2022

- **Charities Report - Sue Frankiewicz and Sissy Luciani :**
 - Socks, soap and deodorant valued at \$1400 were collected by Jan Alonso for Champions Community Foundation
 - Tracy and Allen Hobbs have collected 2 cash donations directly for Hire Heros valued at \$3500. We have asked Hire Heroes to use them for designated gift cards per the drive.
 - Senior Services items collected had a value of \$1500
 - Camp Sunshine will be the next drive lead by Jen Passilla
 - The Wellspring drive will be lead by Megan Ross
 - The Cure Childhood Cancer drive will be lead by Suzanne Antinori

- **Communications Report - Presented by Marcy Hirshberg for Maria Curtis:**
 - Residents' Review will include a spotlight on Senior Services, photos from the Champions Community Foundation Drive, an article on Havana Nights, and membership memos announcing the Diamond Patrons. It will also include updated Ruby patrons.

- **Events Report - Jen Passilla:**
 - Thanks for the wonderful help at the Havana Nights - Exciting event and was a huge success
 - Gift for the Hosts (the Scott's) will be personalized dog bowls
 - November 2nd will be the next event and will be held at the club. There will be Holiday vendors in the ballroom and salon. Hoping for 20 vendors. Buffet or seated luncheon to be determined. Each charity will have an opportunity to speak while attendees are eating. Tables of 10 will be set. 10:00 to 2:00 with lunch at noon. Every vendor will be asked for a raffle item. Ticket prices to be determined. Goal is 15 tables of 10. Goal to make \$4,000 to \$10,000.
 - Marcy met with Desi Gilbert and she has agreed to host the patron party at her home in January 2023
 - Marcy suggested a volunteer party after the November event on week night

- **Membership Report - Ryann Kennedy and Danielle Prescott:**
 - April donations matched March donations
 - Patron bows have been put on mailboxes
 - 46 new members over 2021 = \$33,000(+)
 - 156 member total currently (17 increased donation, 10 decreased)
 - Suggested new residents receive information on Charity Guild about membership and potentially a gift item

- **Sponsorship Report - Kristin Golub:**
 - Sponsorship committee and Communication committee will connect to review the Resident Review information
 - Review of Sponsor benefits to be reviewed for maximum exposure

- **Adjournment**
 - Meeting was adjourned at 8:15 p.m.

Next Meeting

June 22 , 2022 at 6:30, Country Club of the South Magnolia Room
(Please note the date change!)

Proposed Funding Policy Revision – Donations in Memoriam

Existing Language Approved by Board February 2018

Memorial Grant Awards

The Executive Board may donate not more than \$5,000 to a charity to honor a past Board Member whose commitment to the mission and success of the Guild has been exemplary. Such a donation may be approved by a majority vote of the Board.

Revised Language Proposed to Board August 2022

Donations In Memoriam

The Board may vote to recognize the passing (or other loss) of a Guild Member whose commitment to the mission and success of the Guild has been exemplary. Such recognition may be made in the form of a one-time donation to a charity in their honor or memory. The charity does not need to be a current or past grant recipient, but must be a legitimate 501(c) (3) organization. Any Board member may propose a Donation in Memoriam to the Board, and a majority vote is required for approval. *Donations in Memoriam shall not be permitted in the year immediately following a deficit funding year.* The amount of any Donation in Memoriam may not exceed \$5,000.