

Board of Directors Meeting Minutes
June 14, 2023 @ 6:30 pm

Meeting held at CCS Clubhouse. Minutes recorded, prepared and submitted by Kathy Solomon.

Roll Call

Those present at the meeting: Marcy Hirshberg, Ruchi Dave, Kristin Golub, Kayc Carper, Kathy Solomon, Sissy Luciani, Tracy Hobbs, Jennifer Gabriel, Anne-Marie Cassidy and Ryann Kennedy. Not present: Mary Lyn Kurish, Jen Passilla, Geri Eubanks, Danielle Prescott, Maria Curtis and Anne Tiano.

Approval of May 2023 Minutes

Minutes of the May 2023 meeting were not reviewed or approved. Marcy advised the Board that edits are required and will await Mary Lyn's return.

Presidents' Report

Marcy and Kathy reported that Megan Ross has agreed to chair the Nominating Committee. Other participants include a VP of membership (Ryann or Danielle), two additional Board Members and two non-Board Members. Marcy will ask Jaqueline Large to participate and Kayc will look into finding someone from the Falls of Autry Mill to participate. Additionally, this month's Residents' Review includes an article asking for volunteers to sit on the Board. Marcy and Kathy are hoping to have the Nominations completed by October 1.

Events

Kathy reported that the HOPE For The Holidays shopping event will be Wednesday, November 8. There will be a tennis Round Robin during the morning. Tickets for the Round Robin will include entry into the shopping portion. There will be no revenue to the Guild from the tennis event – all fees will be used to cover costs – but we hope this will drive more people to the event. Kathy will ask Issure Chen to serve as contact for the vendors. Monica Davis will do floral centerpieces for the vendor tables/booths which can then be raffled off to participants. We are looking for other volunteers as well.

Charities

Tracy and Sissy reported that they are currently reviewing the grant application to determine if revisions are needed to streamline the document and the process. An email blast with information on the application process will go to our database of over 100 charities on October

1. There will also be a Residents' Review article announcing the application process and deadlines.

Large Grant program. Sissy asked the Board if there were ideas as to how we can continue to foster diversity in the large grant program. There was a discussion of limiting participants to one year of funding at a time. The current rule is that recipients may receive funding for two consecutive years before they must take a year off. There was a discussion over whether or not Member approval would be needed to make this change. Marcy did not think so. No decision was reached on this.

Sissy and Tracy advised that they plan to increase the number of applications accepted from 18 to 21 for 2023, and to pare down the information spreadsheet that is sent to the Membership in order to minimize the amount of time needed to review all 21 applicants.

Small Grant program. Sissy and Tracy noted the difficulty in filling the small grant application quota. The Board agreed that we should increase the revenue ceiling for small grant applicants from \$500,000 to \$750,000. The Board also agreed to keep grants at \$10,000 each for the small grant program.

Camp Sunshine has invited a small group to take a camp tour this summer. Sissy will convey the proposed date to the Board. The Humane Society drive was a big success. Whitney Kaplan received an abundance of donations with an estimated value of \$3,500-\$4,000. The next drive is for CASA. Lynne Magurno will be in charge of the drive.

Treasurer's Report

See attached report from Geri.

Membership Report

The bows are being made next week and should be out before July 4. Monica Davis is in charge of the bows. Ryann will reach out to the Board shortly with a call for assistance with making the bows.

Sponsorship

Kristin reported that we finally received a check from Grapes & Grains for the wine tasting event held last December. The check was in the amount of \$567.

Communication

Marcy announced the following articles to be included in next month's Residents' Review:

Call for Volunteers for the Board; Fun Facts about the charities; Recap of the Humane Society drive; a notice about the bows; and a Call for Vendors for the HOPE for the Holidays event on Nov. 8.

Technology

Jen reported that we currently have 124 Members. She advised that she will be out of town July 2 – August 23, so to please keep this in mind when submitting website updates or email blasts.

July Board Meeting

Marcy announced that there will not a Board Meeting in July.

The Meeting adjourned at 8:10 pm.